

City of Blue Lake
City Council
Skinner Store – 111 Greenwood Rd. – Blue Lake
May 9, 2017
Regular Council Meeting

The meeting was called to order at 7:00 p.m.

Councilmembers Present: Adelene Jones, Jean Lynch, Summer Daugherty, Bobbi Ricca

Councilmembers Absent: John Sawatzky (Resigned 5/5/17)

Staff Present: City Manager Amanda Mager, City Clerk April Sousa

Approve Agenda

Ricca/Daugherty *motioned to approve the agenda.* Motioned carried unanimously.

Public Input

None.

Proclamation: Municipal Clerks Week – May 7-13, 2017

Daugherty/Ricca *motioned to proclaim Municipal Clerks Week for May 7-13, 2017.* The motion carried unanimously. Mayor Jones read the proclamation.

Second Reading and Adoption of Ordinance No. 524: An Ordinance of the City Council of the City of Blue Lake Reestablishing the Public Safety Commission and Repealing Ordinance No. 494 and 505

Daugherty/Ricca *motioned for a second reading and adoption of Ordinance No. 524: An Ordinance of the City Council of the City of Blue Lake Reestablishing the Public Safety Commission and Repealing Ordinance No. 494 and 505, by title only.* The motion carried unanimously.

Notice of Award and Contract with Mercer Fraser for the Railroad E-G Road Project

Cody Long from SHN Engineering presented the project information to the City Council. Clarification was made regarding the timeline. Clarification was made regarding the bid price.

After a friendly amendment, Ricca/Daugherty *motioned for the Mayor to sign the Notice of Award with Mercer Fraser and to authorize the City Manager or the Mayor to sign subsequent contract documents.* The motion carried unanimously.

Review and Discuss City Attorney Selection Process

City Manager Mager gave an overview of the process so far and the pending discussion process. Council chose to have a closed session at a special meeting time to discuss the City Attorney appointment process and review submitted Attorney qualifications.

Council also discussed incorporating this closed session item with another closed session item as well as the process of filling the seat vacated by Councilmember Sawatzky. A date of May 17, 2017 at 1 or 2 p.m. was discussed. Staff was directed to talk with the Attorney Bob Black regarding potential litigation item for Closed Session to discover the better time for the meeting.

Review and Discuss Process for Negotiation of Sheriff Contract

Council discussed the past process of negotiations with the Sheriff for services. A subcommittee of the Mayor, Sheriff Liaison, and the City Manager was formed to discuss this with Sheriff Honsel. It was also discussed that the Public Safety Commission should be allowed to weigh in. Staff was directed to contact Kit

Mann, the Public Safety Commission Chair, to see if the commission would like to weigh in prior to the first subcommittee meeting.

Public input on sheriff services was given by Liscom Hill resident Pam Rakestraw.

The subcommittee discussed meeting on May 24, 2017 at 1 p.m.

Consent Agenda

Councilmember Ricca pulled items c and d from the consent agenda.

Ricca/Daugherty *motioned to approve Consent Agenda items a: Minutes from April 25, 2017 and b: City Manager Review Evaluation Form and Process.* The motion carried unanimously.

City Financials July 2016-February 2017

City Manager Mager gave an overview of the financials. After a discussion, Ricca/Lynch *motioned to approve the City Financials for July 2016-February 2017.* The motion carried unanimously.

Agreement for Services with Amanda Mager

The agreement was passed out at the beginning of the meeting, and Council took the time to read fully since they were unable to do so prior to the meeting.

Daugherty/Lynch *motioned to approve the Agreement for Services with Amanda Mager*. The motion carried unanimously.

Information Only

The information only items were clarified. The draft codification of the City's ordinances was handed out to Council for review. A work session will be scheduled to discuss. It was noted a copy for the public would be available at City Hall.

Reports of Council and Staff

Jones noted that there was a Humboldt Association of Governments meeting later in the week. She mentioned that B&B portables had replanted their trees, and that there was a Wha-Nikas plant sale on Saturday, May 13, 2017.

Daugherty was unable to attend the Mad River Alliance meeting, and noted she attended the Brown Act Training and also gave an announcement on Bee Fest.

Lynch reported on the Public Safety Commission and the Economic Development Commission meetings.

Ricca had nothing to report

City Manager Mager reminded council of cell phone use during Council meetings, and it was noted that the Blue Lake City Council does not currently have an issue with this but it was an issue raised at other municipalities.

Future Agenda Items

- Special Meeting for May 17, 2017 at 1 or 2 p.m.
- Codification Work Session
- Summer Calendar
- Resolution for Councilmember Sawatzky
- Retirement Letter for Downey

Correspondence

John Sawatzky's letter of resignation was presented in Correspondence. Council accepted his resignation, and noted they would discuss the process of filling the vacancy, and the announcement of the vacancy, at the special meeting on May 17, 2017.

Adjourn

Ricca/Daugherty *motioned to adjourn*. Meeting adjourned at 9:25 p.m.

April Sousa
City Clerk